

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: BAR #09-02 - \$50,000 - Administrative Services - Library Donation Fund - North Branch Library Renovation

DEPARTMENT: Fiscal Services

DIVISION: Budget

AUTHORIZED BY: Lisa Spriggs

CONTACT: Lin Polk

EXT: 7177

MOTION/RECOMMENDATION:

Approve and authorize the Chairman to execute a Resolution implementing Budget Amendment Request (BAR) #09-02 through the Library Donation Fund in the amount of \$50,000.00 to recognize donation revenue and establish the North Branch Library renovations operating project.

County-wide

Lin Polk

BACKGROUND:

The project involves converting the existing staff workroom area into a Public Access Computer Center. Currently, library patrons may wait up to one-hour to access the existing internet computers. The new center entails the demolition of a wall that currently spans from the staff door to the entry door behind the Circulation desk, demolition of the Branch Manager office walls, and all related cosmetic fixes including patching, painting, carpet, and wiring. The current staff workroom will be moved into the empty space formerly utilized as Library & Leisure Services Department Administration offices.

The project will be funded by a donation from the Friends of the Library.

Justification:

Only 6,000 sq. ft. of the North Branch building is used for actual library business. The other 6,000 sq. ft. was used for the Director's office and unused administrative space, which has become vacant. The North Branch attendance has grown faster than any other branch. The library is frequently used by patrons as an access point to the Internet. Currently, there are long waits (sometimes exceeding 60-minutes) for computer access. Due to the building's current configuration, there is not adequate space for additional computers. The reconfigured space will provide room for tables, chairs, storage, and public meeting areas.

Start Date: October, 2008

Completion Date: May, 2009

STAFF RECOMMENDATION:

Staff recommends that the Board approve and authorize the Chairman to execute a Resolution implementing Budget Amendment Request (BAR) #09-02 through the Library Donation Fund in the amount of \$50,000.00 to recognize donation revenue and establish the North Branch Library renovations operating project.

ATTACHMENTS:

1. Budget Amendment Request

Additionally Reviewed By: No additional reviews

2008-R-

BUDGET AMENDMENT REQUEST

TO: Seminole County Board of County Commissioners

FROM: Department of Fiscal Services

SUBJECT: **Budget Amendment Resolution**
 Department: Administrative Services
 Fund(s): Library Donation Fund

PURPOSE: Recognize receipt of \$50,000 donation revenue and
 establish North Branch Library renovations operating project.

ACTION: Approval and authorization for the Chairman to execute Budget Amendment Resolution.

In accordance with Section 129.06(2), Florida Statutes, it is recommended that the following accounts in the County budget be adjusted by the amounts set forth herein for the purpose described.

Sources:

<u>Account Number</u>	<u>Project #</u>	<u>Account Title</u>	<u>Amount</u>
60303.366100	90000014	Contributions & Donations (North Branch Library Ren.)	50,000
Total Sources			\$ 50,000

Uses:

<u>Account Number</u>	<u>Project #</u>	<u>Account Title</u>	<u>Amount</u>
60303.044210.530460	90000014	Repairs & Maintenance	35,000
60303.044210.530310	90000014	Professional Services	15,000
Total Uses			\$ 50,000

BUDGET AMENDMENT RESOLUTION

This Resolution, 2008-R-_____ approving the above requested budget amendment, was adopted at the regular meeting of the Board of County Commissioners of Seminole County, Florida _____ as reflected in the minutes of said meeting.

Attest:

 Maryanne Morse, Clerk to the
 Board of County Commissioners

Date: _____

Entered by County Finance Department

By: _____
 Brenda Carey, Chairman

Date: _____

Date: _____